



7th Annual Home & Garden Show

Attention all Vendors & Artisans

The Home & Garden Show brings together the best of local businesses and artisans in an impressive tradeshow format. Shop for everything to make your house a home and your garden a paradise while enjoying great local food and local entertainment.

Vendor Information

www.discoverypubs.com

Saturday, April 22, 2017
9am-5pm

Fauquier County Fairgrounds
6209 Old Auburn Rd., Warrenton, VA 20187

For more information
call (540) 349-8060
800-371-9938

DIRECTIONS

From points North:

Rt. 29 North towards Warrenton • Take Meetze Road Exit - Turn right • Go approximately 3/4 mile • Turn left on to Old Auburn Road • 1/2 mile on right will be the fairgrounds

From points South:

Rt. 29 South towards Warrenton • Take Meetze Road Exit - Turn left • Go approximately 3/4 mile • Turn left on to Old Auburn Road • 1/2 mile on right will be the fairgrounds



7th Annual Home & Garden Show

Fauquier County Fairgrounds
6209 Old Auburn Road – Warrenton, VA 20186
April 22, 2017 – 9:00-5:00
800-371-9938

Attached is the required paperwork for the upcoming 7th Annual Home & Garden Show.
Please complete and return to:

Discovery Publications, Inc
ATTN: Home & Garden Show
P.O. Box 3501
Warrenton, VA 20188

Payment **must** accompany Contract/Registration/Release Form in order to guarantee a vendor spot in the upcoming show.

Discovery Advertiser - \$175.00
Non-advertiser - \$350.00
Local Artisan Booth - \$195.00

Business Name: _____

Contact Name: _____ **Phone:** _____

Email: _____ **Cell:** _____

Circle One: **Indoor** **Outdoor**
(Electricity needed: yes or no) – limited outdoors

Amount Enclosed: _____

Signature: _____

We appreciate your interest and look forward to seeing you at our 7th Annual Home & Garden Show.

Kathy Harper and Roni Frederick
Discovery Publications



Contract & Release Form 2017

Fauquier County Fairgrounds - 6209 Old Auburn Rd. - Warrenton, VA 20186

**Saturday, April 22nd 2017 ~ Rain or Shine
Open to the Public: 9am-5pm**

**Set-up: Friday April 21st, 9am-9pm
and Saturday April 22nd, 7am-8:45am**

NOTE: Breakdown of vendor booth is not permitted prior to 5pm on day of event.

PLEASE PRINT

Business Name: _____

Mailing Address _____

Contact Name: _____

Phone: _____

E-mail: _____

Cell Phone: _____

Number of spaces at \$ _____ each. Total \$ _____

(Circle one): Indoor (10'x10')
or Outdoor (10'x15')

Does your booth need electricity? (Circle one): Yes No

Please briefly describe the type of merchandise, food, information and/or items you will have at the event:

Please list any drawings, seminars or give-aways, etc.

Space for non-advertisers is \$350 per booth. Space for Discovery Publications advertisers is \$175 per booth.
Local Artisan space in arena \$195.

Please make checks payable to Discovery Publications. Mail Registration form, release (signed) and full payment to:

Discovery Publications
PO Box 3501
Warrenton, VA 20188

**Please return registration & release forms with payment by April 15.
Please call Roni or Kathy at 800-371-9938 with any questions. Thank you.**

Continued On Reverse

**Saturday, April 22nd 2017 ~ Rain or Shine ~ Open to the Public: 9am-5pm
Set-up: Friday April 21st, 9am-9pm and Saturday April 22nd, 7am-8:45am**

This release form and registration contract must be filled out and returned with full payment in order to reserve your space.

Requests for indoor or outdoor spaces will be filled on a first-come, first-served basis. An effort will be made to accommodate all special requests. Spaces will be assigned to your business by event management. Indoor spaces are 10'x10'.

All businesses/vendors will be responsible for the following:

- Event is rain or shine, no alternate date. Spaces will be open to the public 9am to 5pm.
- Businesses/vendors are responsible for loss or damage to any property or merchandise brought onto the premises.
- All businesses are responsible for paying any Virginia sales tax or applicable taxes to their businesses.
- All businesses/vendors are to remove all trash from their spaces at the close of the event. Spaces must be cleared and vacated by 6pm the day of the event. Any items left after event will be discarded.
- All businesses/vendors will be responsible for any physical damages to the space provided. The outdoor and indoor spaces will be left in the condition it was found.
- Once registered, no space fees will be refundable for any reason.
- Business/vendor agrees to hold harmless Discovery Publications and the Fauquier County Fairgrounds members, staff and volunteers for any loss, expense, claims or damages.
- All businesses will supply their own tables, chairs, containers, tents, banners/signage etc.
- Pop-up tents, canopies, tables, displays etc are permitted provided they can be set up within the boundaries of your assigned space.
- Set-up by businesses/vendors will take place Friday April 21st, 9am-9pm and Saturday April 22nd, 7am-8:45am. Buildings will be locked, however, no overnight Security will be provided. Items left Friday night will be left at your own risk.
- For indoor spaces, vehicles used to unload merchandise or materials will be required to leave the front of the building and parked in the vendor parking area by 8:45am, Saturday, April 22nd.
- **Breakdown of vendor booth is not permitted prior to 5pm on day of event.**
- No smoking, no pets or animals (except service animals) and no motors or engines running inside the event buildings allowed.
- "Giving Away" food items (other than sampling size) is NOT permitted.

Signature

Print Name

Date

Company Name